



The BANKSETA is a statutory body established through the Skills Development Act of 1998 to enable its stakeholders to advance the national and global position of the banking and alternative banking industry. As guided by its mandate the BANKSETA is as such an agent of transformation by promoting employment equity and broad-based black economic empowerment through skills development.

Reference Number:	BS0/01/10/2018
Job Title:	Head of Research
Reporting Line:	GM: Operations
Full-time/Part time/Contract:	Full-time position (aligned to the SETA licensing period)
Location:	Johannesburg – Midrand Office

Remuneration: R750 000.00 – R900 000.00 CTC per annum.

Purpose of the role: To produce and communicate the approved BANKSETA sector skills plan in line with relevant skills development legislation, the National Skills Development Strategy (NSDS) and BANKSETA strategies for the benefit of the sector.

Responsibilities:

- To produce a five, (5) year update on BANKSETA Sector Skills Plan (SSP), initiate supplementary research and updates thereof;
- To present the developed SSP to management, Board for approval and publish to the sector and DHET;
- To oversee the BANKSETA research process, Sector Skills Survey process, analysis of research findings and reporting;
- To develop, implement and review the BANKSETA research quality management system (QMS);
- To provide input to the BANKSETA strategy through participating in the annual strategic sessions with management and the Board. including provide information that analyses and highlight new developments within the sector;
- To engage the broader public and professional platforms on issues emerging from the research findings;
- To produce publishable research papers and disseminate to the sector, policy makers and other role players in the skills development and banking fraternity;
- To produce research that informs the content of the future BANKSETA skills projects and contribute to national inter-SETA activities relates to research and skills planning;
- To support internal departments in conceptualizing and integrating research and skills planning;
- To conclude SLA's and manage the appointed service provider, Implement the BANKSETA policies and processes pertaining to supply chain management (SCM), finance and governance;
- To manage the budget and resources allocated to the department.

Competencies:

- Organizational and sector awareness
- Analytical thinking
- Results and quality focus
- Strategic thinking
- Stakeholder engagement
- Information seeking
- Knowledge sharing

Knowledge and Skills Required:

- Knowledge and experience in conducting research
- Report writing
- Basic financial management
- Presenting and communication
- SDA, SDLA, PFMA and other legislation that governs public entities

Minimum Requirements:

- Honours Degree in Research Psychology/ Education/ Economics/ Statistics or equivalent
- Three (3) years' practical research experience
- Two (2) years' project management experience
- Two (2) years' experience in a managerial role level

Ideal

- Masters in Education/ Economics or Statistics
- Research experience (education, training and development field advantageous)
- Knowledge management experience

Closing date for applications: **12 October 2018**

Please direct all applications to Hodresearch@bankseta.org.za

Enquiries to: lefasom@bankseta.org.za

Note: Preference will be given to candidates who meet the requirements and in line with the BANKSETA's Employment Equity Plan.