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**APPLICATION FOR BANKSETA / HIGHER EDUCATION GRANT FUNDING**

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| **CATEGORY** | **PLEASE SELECT ☑** |
| New Bursaries (2025 Academic Year) |  |
| Continuing Bursaries (2025 Academic Year) |  |
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1. **Applicant Details**

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| **Higher Education Institution Name:** |  |
| **Physical Address:** |  |
| **Postal Address:** |  |
| **Contact person:** |  |
| **Designation of Contact Person:** |  |
| **Telephone:**  **Landline:**  **Cell:** |  |
| **E-mail address:** |  |
| **District Municipality:** |  |
| **Local Municipality:** |  |
| **Province:** |  |

* Please complete the application form below in full. It is also a requirement that you complete the submission register in full.
* Email each application for funding separately. An email should therefore contain only one consolidated and complete application in PDF Format.
* The consolidated and complete application must be contained within the email itself. Links shared to access applications that were uploaded to cloud or shared drives will not be considered as this does not allow the evaluation team to download or more importantly for an audit trail.
* Verify all documents to ensure its not duplicated, password protected/encrypted or corrupt in any way.
* Ensure timeous submission of all emails to the nominated email address as emails received past the due date and time will not be considered regardless of the time send by the applicant.
* Index the email as follows in the Subject Line: Name of Applicant and number of learners.

The register as well as the completed and signed application form must be emailed in PDF to ([hefw2024@bankseta.org.za](mailto:hefw2024@bankseta.org.za)) by **20 December 2024 at 16h30.**

**No late applications will be accepted.**

Decisions in respect of Higher Education Grant funding Window applications will be communicated by e-mail to applicants once BANKSETA has followed the evaluation and governance processes.

* **Programme Details**

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| --- | --- | --- |
| **Programmes/s applying for** | **Year of study** | **Total number of learners** |
| Example BSc. Informatics | Example First year | Example 10 |

* **Cost Breakdown**

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| --- | --- | --- | --- |
| **Programme applied for** | **Number of learners** | **Cost Per Learner** | **Total Cost** |
| Example BSc. Informatics | 10 | R | R |

* **Learner Details**

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| Estimate who the beneficiaries of the project will be:   |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | **Province** | **Black / Coloured/ Indian** | | **White** | | **Disabled** | | **TOTAL** | |  | **Male** | **Female** | **Male** | **Female** | **Male** | **Female** |  | |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | | **TOTALS** |  |  |  |  |  |  |  | |

**NOTES**

1. **Please complete all the applicable sections in as much detail as possible.**
2. If insufficient space has been provided, please add additional sheets/lines.
3. This application should be read in conjunction with the BANKSETA Funding Window Guidelines
4. Responsibilities of the APPLICANT

The APPLICANT will have responsibility for the following, which includes (but is not limited to):

* Overall project management and administration
* Reporting to the governance structure of the project and to the BANKSETA
* Procurement\*
* Financial management including record keeping and providing statements of accounts for learners

NOTE: The APPLICANT will be held liable for any financial mismanagement.

**COMPUSLORY**

**Bursary Project Authorisation**

We, the representatives from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­ (Institution/Entity Name) confirm that the information contained in this proposal is correct and commit to ensuring that the project meets its stated objectives.

We acknowledge that this application **will only be considered as complete if:**

* **The application form is completed in full**
* **The application form is duly signed off in the designated areas**

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| **APPLICANT Roles** | **Name** | **Title / Designation** | **Date** | **Signature** |
| Senior Manager |  |  |  |  |
| Project Manager – Project Implementing Agent |  |  |  |  |
| Project Administrator - Assigned to capture, process, record data and information |  |  |  |  |

**COMPULSORY**

**Institutional Declaration**

**I,** \_\_\_\_\_\_\_\_\_\_ (name of respondent) \_\_\_\_\_\_\_\_ **declare that I will ensure this institution will account, comply with all contractual requirements and contribute to resolving queries/issues that may arise as a result of this BANKSETA and** \_\_\_\_\_\_\_\_\_\_\_\_ (name of institution) \_\_\_\_\_\_\_\_ **bursary project.**

**Name of university/institution/entity representative:** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Title/Capacity of representative:**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature of Representative:**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_**