**Closing date and time: 10 January 2025 at 17:00**

**APPLICATION FORM FOR BANKSETA ENTREPRENEURSHIP PROGRAMME 2024/25**

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|  | **PART A: Applicant Details & Authorisation**

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| **Name of Applicant** |  |
| **Physical Address** |  |
| **Postal Address** |  |
| **Contact person for this program:** |  |
| **Telephone:****Landline****Cell** |  |
| **E-mail address:** |  |
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| **Authorisation** | We, the representatives from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Applicant Name) confirm that the information contained in this proposal are correct and commit to ensuring that the project meets its stated objectives. |

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| **Applicant Roles** | **Name** | **Title / Designation** | **Date** | **Signature** |
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|  | **PART B: ELIGIBILITY CRITERIA**

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| **Please indicate the nature of the applicant and provide the required information** |
| Public TVET Colleges, Public Universities with active Incubation/Entrepreneurship hubs that supporting SME in their communities | Name |
| BANKSETA registered employers who actively contribute to the skills development levy | Name |
| Provide Levy number if this category is applicable |
| NGO’s/CBO’s/NPO’s who are supporting entrepreneurial development in their communities | Name |
| Provide registration number if this category is applicable |
| National; Provincial and District agencies with a mandate for socio-economic /entrepreneurship/SME development | Name |

**PART C: ENTREPRENEURSHIP PROPOSAL** **Please complete the Entrepreneurship proposal using the paragraphs below as guideline.** **Please note the evaluation criteria to be used to evaluate the proposal and ensure you provide as much detail as possible. Insert extra space as required.**

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| **BUSINESS CASE (30% weighting)**The applicant needs to demonstrate how the proposed programme will result in sustainable development, poverty reduction, increased employment, and improvement of livelihoods. The applicant must also indicate how the proposed programme will unlock value in the communities through increased economic activity for Small and Micro Enterprises through collaboration with existing Entrepreneurship incubation projects, Corporate Social Investment Projects and public institution entrepreneurship hubs, etc.  |

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| **IMPLEMENTATION PLAN (30% weighting)** The applicant must provide an implementation plan or methodology showing timelines, activities, milestones, budget, and responsibilities. The design of the plan should include measurable indicators for outputs, outcomes, and impact on the beneficiaries of the project. The plan should also make provision for monitoring and evaluation activities and include a risk mitigation plan.  |

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| **PROPOSED BENEFICIARIES (10% weighting)**The applicant should demonstrate how the proposed programme will carefully select and target the most vulnerable in communities especially support to youth, rural communities, women, and people with disabilities.  |

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| **TRACK RECORD, PREVIOUS EXPERIENCE AND EXIT STRATEGY (30 % weighting)**The applicants track record and previous experience in projects of this nature should be clearly demonstrated. Programmes already implemented that could be scaled up or replicated would be of benefit. As an exit strategy for beneficiaries, Applicants must clearly indicate how access to funding, access to markets and impact will be achieved.  |

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|  | Any application not meeting a threshold of 60% will not be approved. |  |
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| **PART D: BENEFICIARIES AND GEOGRAPHIC SPREAD** |  |
|  |  |  |
| **Name of Province** | **Number of Beneficiaries** |
| **Urban** | **Rural** | **Black** | **Female** | **Disabilities** | **Total** |
| Eastern Cape |  |  |  |  |  |  |
| Free State |  |  |  |  |  |  |
| Gauteng |  |  |  |  |  |  |
| KZN |  |  |  |  |  |  |
| Limpopo |  |  |  |  |  |  |
| Mpumalanga |  |  |  |  |  |  |
| Northern Cape |  |  |  |  |  |  |
| Northwest |  |  |  |  |  |  |
| Western Cape |  |  |  |  |  |  |
| **Total Number of Beneficiaries** |  |  |  |  |  |  |

**PART E: PROPOSED PROJECT BUDGET**

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| Total Amount applied for:R (**inclusive** **of VAT**) |  |
| Anticipated Training Cost |  |
| Other cost (please indicate) |  |
| Other cost (please indicate) |  |
| Other cost (please indicate) |  |
| Number of Months |  |
| Cost per beneficiary |  |
| Number of beneficiaries |  |

**IMPORTANT NOTES AND Funding Allocation Criteria** 1. There is no cap on the number of learners applied for however BANKSETA will allocate funding

in line with the submission and the assessment of the applicant to successfully implement the project. 1. BANKSETA will support each learner up to a maximum of R60,000
2. Preference will be given to interventions in rural areas
3. Beneficiary allocations: Black: 85% Female: 60% People with disabilities: 4%
4. In this respect allocation criteria are driven by factors such as unemployment rates, rural nature of the province and population size in the nine (9) provinces.
5. Please complete all the applicable sections in as much detail as possible.
6. This application should be read in conjunction with the BANKSETA Funding Window Guidelines

Responsibilities of the APPLICANT:The APPLICANT will have responsibility for the following, which includes (but is not limited to):1. Overall project management
2. Reporting to the governance structure of the project and to the BANKSETA
3. Contracting with training provider or delivery of training
4. Financial management including record keeping.
5. The applicant will be held liable for any financial mismanagement

The Protection of Personal Information Act, no 4 of 2013 promotes the protection of personal information by public and private bodies. The BANKSETA is in full support of the PoPI Act, and will disclose information only to ensure compliance in terms of the PIVOTAL reporting requirements. |  |  |
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